

# NURSING HEALTH & OTHER COMPLIANCE REQUIREMENTS FOR MESA LOCATION

JoAnn McGrath  
School of Nursing and  
Health Professions

ALVERNO COLLEGE



# WHAT IS CASTLEBRANCH?

- Online tracking system for health records
- Required for all nursing programs
  - Based on SEWNA requirements



- **When to register and complete requirements:**
  - You will register during Student Success Residency.
  - You must register with your Alverno Email only. **DO NOT USE A PERSONAL EMAIL.**
  - **You must bring ALL required documentation to campus electronically on the first day of Student Success Residency.**
  - Needed throughout entirety of nursing program



# WHAT DO YOU NEED TO DO AT LEAST 1 MONTH BEFORE STUDENT SUCCESS RESIDENCY?

1. Gather your immunization records and assess the documentation. More on specifics in upcoming slides.
2. Make an appointment with your primary provider to get your physical examination and get your 2-Step TB and any missing vaccinations or titers.
3. Start your AZ Level 1 Fingerprint Clearance Process.
4. Get your AZ Food Handlers Certification.



# Required Immunizations or Titters

- Immunization History

- TDAP
  - TDAP required in history, either a TDAP booster OR TD booster within last 10 years
- Measles (MMR)
  - 2 vaccines OR positive antibody titer
- Mumps (MMR)
  - If born after 1/1/1957: 2 vaccines OR positive antibody titer
- Rubella (MMR)
  - 2 vaccines OR positive antibody titer
- Varicella (chicken pox)
  - 2 vaccines (4 weeks apart) OR positive antibody titer
- Annual flu shot
  - Due by October 15<sup>th</sup> of each year (many facilities require this compliance by October 1<sup>st</sup>).
  - Initial Flu shot must be completed for Castlebranch compliance no later than Student Success Residency for Jan Start
- Hepatitis B series
  - 2 or 3 doses (based on vaccine type) OR positive antibody titer. The second dose is one month after the first dose.
  - The first two doses must be completed before attending clinical.

## Immunization TIP:

If you grew up in Arizona you can go to the [Arizona Department of Health Services MyIR](#) site to look up your immunizations.

Another resource in Arizona would be the Health office at the High School you attended in Arizona. Otherwise, contact your primary care provider for a list of your immunizations.

## Titer TIP:

You can contact your provider to order a titer or vaccine, or use any of these sites:  
[www.schooltitters.com](http://www.schooltitters.com)  
[www.anylabtestnow.com](http://www.anylabtestnow.com)  
<https://www.cvs.com/minuteclinic>



# COVID VACCINATION RECOMMENDED

- Covid vaccination series is NOT required by Mesa location ONLY.
- It is important to be aware that requirements issued by Clinical Partners may change while you are in the program, and you will need to comply to engage in clinical experiences in the facility.



# Valid Documentation of Vaccinations

- Documentation of vaccination must include:
  - Student name
  - Date of administration
  - Vaccine manufacturer and lot number

Please note that a receipt from a pharmacy will not be accepted as documentation of the vaccination



# Additional Specific Requirements to Have BEFORE Student Success Residency

- Annual TB skin test
  - A **2-step** skin test
    - **Step 1** is when you get the first skin test and have it read.
    - **Step 2** begins 1-3 weeks later when you have **a second skin test** and have it read. If you do not get the second skin test in this window, you will have to start over with step one.
  - **OR** QuantiFERON blood test Or T-Spot is required
  - If ANY OF THESE ARE POSITIVE – You must submit a clear (current, within past 12 months) chest x-ray and fill out TB questionnaire annually
  - Annually thereafter, a 1 step skin test or QuantiFERON blood test is required to be completed
- History and Physical examination
  - For the first time the entire form (including doctor's signature on page 4) is required
  - Annually moving forward, you will be required to fill out the health history on the first 3 pages, but you do not need a doctor's physical or signature
- CPR – Requirements to meet compliance
  - **Be certified through American Heart Association**
  - **BLS for Providers**

## TB Test TIP:

Go to your provider or any lab service:

[www.anylabtestnow.com](http://www.anylabtestnow.com)

<https://www.cvs.com/minuteclinic>

## CPR TIP:

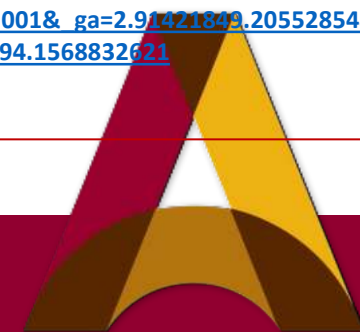
Can do online with in person skills session or in person class

- **Sign up for online course:**

[https://shopcpr.heart.org/courses/bls?aha\\_product\\_type=99&associated\\_course=49&audience=59&format=88](https://shopcpr.heart.org/courses/bls?aha_product_type=99&associated_course=49&audience=59&format=88)

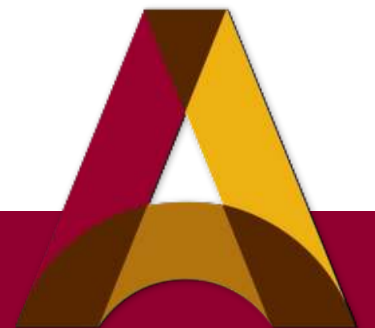
- **Sign up for in-class skills check off**

[https://ahainstructornetwork.americanheart.org/AHA/ECC/classConnector.jsp?pid=ahaecc.classconnector.home&courseid=1-5BPOMK&&language=1001&\\_ga=2.91421849.2055285487.1578327641-453186194.1568832621](https://ahainstructornetwork.americanheart.org/AHA/ECC/classConnector.jsp?pid=ahaecc.classconnector.home&courseid=1-5BPOMK&&language=1001&_ga=2.91421849.2055285487.1578327641-453186194.1568832621)



# WHAT DO YOU NEED? CONTINUED...

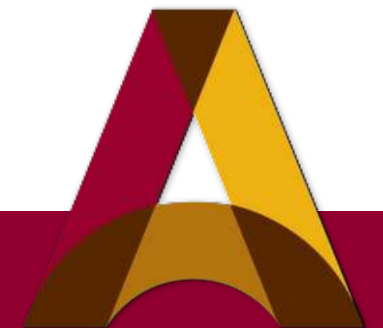
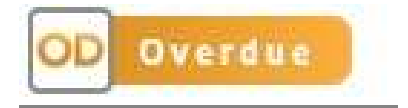
- Drug screen
  - Students will register for drug screen at orientation and then wait to receive an email from Clinical Coordinator to schedule drug screen.
  - You will receive an email from Castlebranch with directions to complete the drug screen include testing centers located throughout the United States. **Therefore, it is essential that you check your Alverno email no less than daily.**
  - Urine drug screen must be completed within 48 hours of the time the order is placed.
  - Failure to submit a drug screen, attempting to tamper with, contaminate or switch urine samples will ultimately inhibit progression in the program and result in dismissal from the program and JMSNHP.
  - Drug screens may be requested at any time during the program.
- **Arizona Department of Safety Level 1 Fingerprint Clearance Card- The instructions for completing this are found in your welcome packet. The process must be initiated before you come to campus for Success Residency.**
- **Food Handlers Card (required by clinical facilities) – Complete before the first day of Success Residency (Website with link to obtain this card <https://www.maricopa.gov/5114/Food-Restaurants> )**
- Background Check – to be completed in Castlebranch – Be prepared by having a list of information that is used for background checks
- E-Learning (HIPAA and OSHA) – To be completed in CastleBranch during Success Residency Week.





# WHAT HAPPENS AFTER EVERYTHING IS COMPLETE?

- Once completed, all of your requirements will appear as a green 'completed' box
- If an item is rejected, CastleBranch will list why it was rejected under your 'To-Do List'
  - **Don't just assume that once you submit everything that you are done! Make sure to check for anything rejected and make sure you have all green boxes!**
  - Students will receive communication from Castlebranch with rejected items and explanations. **You must be prepared to review and take action on those messages** CastleBranch will notify you when something is due (about 60 days beforehand)
  - Annual TB, seasonal flu shot, bi-annual CPR, annual history form (only first 3 pages),
- If the requirement is not completed by due date:
  - A hold will be placed on your IOL account until you fulfill the requirement
  - If in clinical/practicum, you and your instructor will be told that you cannot participate and may be dropped from the rotation.
    - **This puts your success in the clinical course in jeopardy!**



# OTHER HOUSEKEEPING ITEMS

- Remember that the Clinical Compliance 'To-Do' list will always require and collect the most up-to-date requirements
- Make a habit of checking all Clinical Compliance periodically to see when items will be due so that you can plan ahead



# Questions

- Call or email Karen Petersen – Clinical Coordinator with questions about CastleBranch items or clinical compliance.
  - Please text or email Karen Petersen if you have a unique situation that will prevent you from meeting the compliance deadlines.
- Karen Petersen:
  - Cell – 602.740.2287
  - Email – [Karen.Petersen@Alverno.edu](mailto:Karen.Petersen@Alverno.edu)

